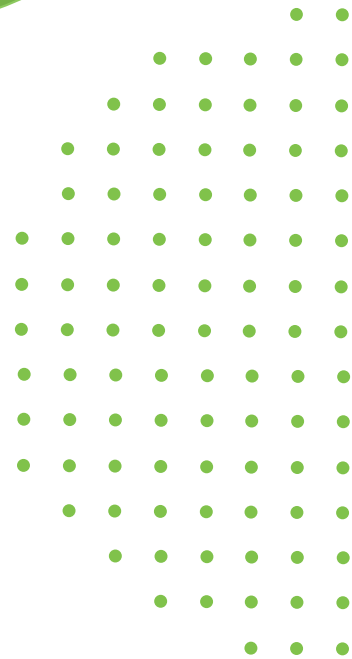




Hire with confidence

K^x Skills Collection

Product catalog



Can we help you? 1-800-899-7451 (US) | 0330 100 3435 (UK) • info@SHL.com • SHL.com



*Pre-Hire Assessments: An Asset for
HR in the Age of the Candidate*
Zach Lahey, Aberdeen 2015



44+

30 million+

30+ years

K^x Skills Collection use behavioral science techniques to measure traits, skills, and fit of candidates and/or employees. A team of I/O psychologists and 30+ years of behavioral science expertise have ensured the portfolio – which can easily complement your existing assessments solutions – includes, but is not limited to:

- Job evaluation tools to help predict executive performance
- Functional behavior assessments to find the best fit for hourly employees
- Skills assessments to help you sift through talent pools
- Proven, valid, and legally defensible assessments

Assess the candidate to predict fit and performance.

Click the labels below to see details.

WHAT KIND OF JOB ARE YOU TRYING TO FILL?

Accounting/ Finance	Administrative	Call Center/ Customer Service	Cyber Security	Healthcare	Hospitality
Industrial/ Warehouse	IT/Technical	Legal	Management	Sales	Software IT

LEARN MORE ABOUT THE TYPES OF INSIGHTS WE PROVIDE

Abilities	Behavior & Personality	Fit	Skills	Specialty Offerings
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LEARN MORE ABOUT OUR TEST EXPERIENCE OPTIONS

Computer Adaptive	Data Entry	Fill-in-the-blank	Skills	Likert	Multiple Choice
Open Response	Proofreading	Simulation	Spelling	Typing	

Are you a staffing agency? We have solutions for you. Get in touch →

What kind of job are you trying to fill?

Job Function	Description	Highlights
Accounting/Finance	When a position is critical to your finances, a hiring mistake can have a serious impact on your business. Increase your organization's revenue and your clients' portfolios by hiring skilled accounting, banking, and financial personnel.	- Accounting Terminology - Advanced - Accounting Terminology - Basic - Accounts Payable - Accounts Receivable - ACCPAC Pro Series - Administrative Selector - ADP - Payroll - Advanced Accounting - Auditing - AUS Bookkeeping View all accounting/finance assessments →
Administrative	An amazing administrative hire can change the way your team operates. Our assessments measure a wide range of general clerical proficiencies and specialized skills used in today's work environment.	- Advanced Spelling - Algebra - Analytical Skills - Arithmetic [Fill-in-the-blank] - Audio Typing [5 Minutes] - AUS-NZ Advanced Spelling - AUS-NZ Analytical Skills - AUS-NZ Basic Computer Terminology - AUS-NZ Basic Office Skills - AUS-NZ Basic Office Skills [No Math] View all administrative assessments →
Call Center/Customer Service	Your organization's reputation is at stake with every service interaction. Ensure your representatives are qualified in assessing customers' needs and processing information professionally and efficiently.	- AUS-NZ Call Centre Customer Service Survey - AUS-NZ Call Centre Environment [audio] - AUS-NZ Call Centre Inbound Sales Skills - AUS-NZ Call Centre Outbound Sales Skills - AUS-NZ Call Centre World Geography - Call Center 911 Operators - Call Center Advanced Spelling [Audio] - Call Center Basic Spelling [audio] - Call Center Consumer Collections - Call Center Customer Service Scenarios View all call center/customer service assessments →

Job Function	Description	Highlights
Cyber Security	Cyber Security Aptitude Tests identify talent with the ability to support efforts to counter cyber threats. By assessing the behavioral attributes and cognitive aptitude required for success in cyber roles, the tests focus on identifying latent ability – traits that are hidden and not yet developed – in cyber roles rather than existing skill.	• Commercial Cyber Aptitude Test (CCAT) • Commercial Cyber Aptitude Test (CCAT) - Timed Version View all cyber security assessments →
Healthcare	The healthcare industry is growing at a rapid rate and our assessments employ extensive research techniques to meet the industry's testing demands. Our assessments effectively identify a variety of skill sets ranging from medical records and billing to administrative and clinical personnel.	• Age Appropriate Testing • AUS-NZ Medical Spelling • AUS-NZ Medical Terminology - General • AUS-NZ Typing - Medical [1 Minute Onscreen] • AUS-NZ Typing - Medical [3 Minute Onscreen] • AUS-NZ Typing - Medical [5 Minutes Onscreen] • Bloodborne Pathogens - Infection Control • Canadian Medical Spelling • Cultural Diversity • Dental Assistant View all healthcare assessments →
Hospitality	Hiring for the numerous positions within the hospitality industry can be daunting. But while the range of positions is vast, they have one thing in common: front-of-house positions can be the determining factor in brand loyalty. Assess which candidates will be the best and brightest representatives for your organization.	• Hospitality Associate Selector Assessment • Hotel Manager Selector View all hospitality assessments →
Industrial/Warehouse	With a severe shortage of skilled workers for industrial jobs and continued growth in the industry, it's imperative to find skilled candidates with the aptitude to fill open jobs. Select the right candidates with an assortment of assessments measuring positions ranging from an apprentice to master level.	• Arithmetic • Assembly and Matching • AUS-NZ Basic Arithmetic • AUS-NZ Basic Industrial Skills • AUS-NZ Blue Collar OH&S • AUS-NZ White Collar OH&S • AUS-NZ Entry Level Industrial Skills • AutoCAD 2004 • AutoCAD 2006 • AutoCAD 2007 View all industrial/warehouse assessments →

Job Function	Description	Highlights
IT/Technical	Technical assessments can be a critical element of the interviewing process, providing essential information about the actual skill set of any candidate. Keep up with the pace of change in technology by evaluating your applicants' IT capabilities, from hundreds of assessments covering basic computer knowledge to advanced programming.	• .NET Framework 2.0 • .NET Framework 3.0 • .NET Framework 4.0 • .NET Framework 4.5 • .NET Framework 4.7 • .NET Programming - ASP 2.0 • .NET Programming - ASP 3.5 • .NET Programming - ASP 4.0 • .NET Programming - ASP 4.5 • .NET Programming - ASP 5.0 View all IT/technical assessments →
Legal	Employment in the legal industry has fluctuated, but despite the recent uptick in legal employment, there are still a disproportionate number of applicants for the number of positions. Using assessments will help narrow down your large applicant pool to candidates that have the essential expertise for a variety of legal positions.	• AUS-NZ Legal Assistant • AUS-NZ Legal Spelling • AUS-NZ Legal Vocabulary • Basic Litigation Knowledge • Canadian Legal Assistant • Canadian Legal Spelling • Canadian Legal Vocabulary • Canadian Paralegal Skills • Concordance • Concordance 10 View all legal assessments →
Management	Selecting and developing the next generation of leaders has significant consequences to the future growth of your organization. Designed for selection and development in upper mid-level and executive roles, this family of assessments ranges from fully automated to Consultant-driven and can even incorporate an interview.	• Leadership Behaviors Assessment • Leadership Preference • Manager Selector View all management assessments →
Sales	Rarely do organizations question the importance of hiring a great sales person. Our assessments provide a way to accurately measure the skills, fit, and behaviors of getting in the door, demonstrating value to the prospect, presentation, and closing the deal. Directly impact your business by hiring people that bring in the money!	• Advanced Sales Questionnaire (ASQ) • Logical Reasoning Practice Test • Numerical Reasoning Practice Test View all sales assessments →

Job Function	Description	Highlights
Software	Software applications have become essential to everyday business needs. Our Microsoft assessments provide full program simulations and we have partnered with Microsoft to provide accessible solutions to those with disabilities. Our simulations require the test taker to complete an actual software task in a fully functional software environment. To provide the utmost reliability, our simulations support a variety of ways to answer questions, including menus, icons, double-clicking, single clicking, right-clicking, and short-cut keys without any need for a plug-in.	• Adobe Acrobat 7.0 Standard • Adobe Acrobat 8.0 Standard • Adobe Acrobat 9.0 Standard • Adobe Acrobat X • Adobe Acrobat XI • Adobe Dreamweaver - Creative Cloud • Adobe Flash CS3 Professional • Adobe Flash Professional CS5 • Adobe Flex 3 • Adobe Illustrator - Creative Cloud View all software assessments →

Learn more about the types of insights we provide

Abilities

Reasoning assessments designed to identify individuals' capacity to evaluate, analyze, approach problems, and find resolutions.

Highlights

- CAT Logical Reasoning Test
- CAT Numerical Reasoning Test
- CAT Verbal Reasoning Test

CAT Numerical Reasoning Test

1 %tile

Individuals naturally equipped with Numerical Reasoning can easily relate to quantifiable terminology. They are most likely attracted to problems that can be worked out from a mathematical, rather than a theoretical standpoint. Breaking down various situations into numerical components provides a more clear understanding for them. Furthermore, people who are dominant in Numerical Reasoning like to have concrete answers or facts; therefore, they may not be as comfortable with abstract or conceptual terminology.

People who scored similarly are likely to:

- Find dealing with numerical concepts troublesome. Struggles to understand and reason through numerical problems.
- Become intimidated or uncomfortable when presented with a lot of numerical information.

Suggestion to Improve

- Your responses suggest that you struggle to solve numerical problems and process mathematical information.
- Surround yourself with people who are proficient at solving numerical problems. Ask them to explain how they came to a conclusion based on the information in front of them and try to replicate that the next time a similar problem arises.
- Ask for quantitative data well in advance of a scheduled team or company meeting. Always give yourself extra time to grasp the meaning and impact of reports. Over time, your level of comfort can improve.
- Identify the most simple mathematical calculations required for your job and start practicing them. By developing the most essential skills first, you will have a solid foundation to build upon.
- Talk to others about the training or education they received in the past. It is possible you may need to take a class or sign up for a training session to focus solely on your math skills for a period of time.

Behavior & Personality

Assessments tailored to individual positions at various levels and industries. We combine predictive personality traits with position-appropriate situational judgment items and reasoning ability where fitting.

Highlights

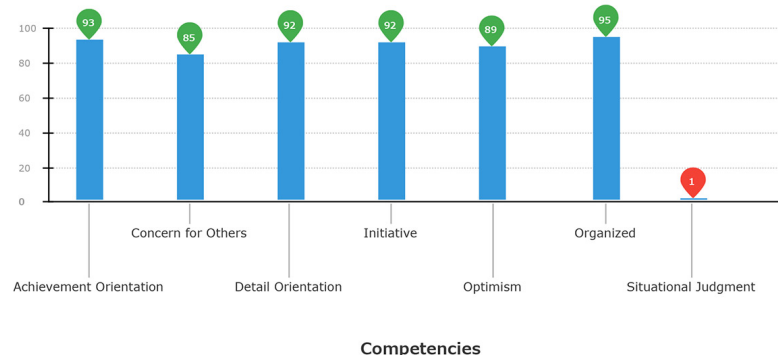
- Selectors for Professional and/or Manager roles
- Performance Indicators
- Selectors for Hourly Roles

Service Associate Selector

85 %tile

Service Associate Selector

85 %tile



Fit

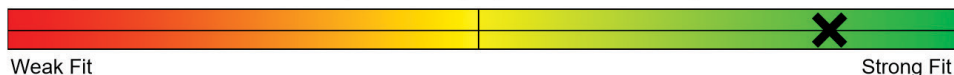
Comprised of our Cultural Match and Job Fit offerings, this family of assessments is designed to meet many needs, including selection across multiple positions, and identifying candidates whose values best match those of your organization and the job in question.

Highlights

- Job Fit Bank Teller
- Job Fit Call Center
- Job Fit Hospitality Associate
- Job Fit Industrial Warehouse Worker
- Job Fit Retail Associate
- Job Fit Sales
- Organizational Culture Match

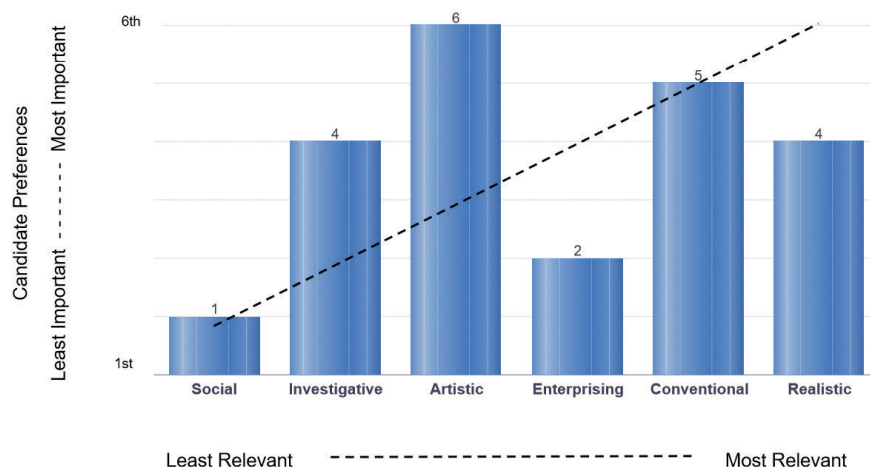
What the overall score means:

This person fits the Call Center Representative job profile better than 87 percent of candidates.



How the candidate compares to the job profile:

This chart compares the candidate's work preferences to the job profile. The bars display how strongly the candidate preferred each work dimension. The black dotted line is the Ideal Job Profile, and displays the relevance of each work dimension to the job. The candidate is a good fit if the bars are close to the dotted line. If a candidate scored the same (tied) on multiple work dimensions, they were given the same ranking.



Skills

Content validated assessments measure specific skills or knowledge in accounting, administrative, call center, financial, healthcare, industrial, legal, software, and IT/technical positions.

Highlights

- Basic Office Skills
- Call Center Environment
- Data Entry
- Microsoft Office
- Typing

Safety in the Workplace

1 %tile

Detail Score Report

Q#	Status	Task	Topic	Level	Time
1	Incorrect	Leaking Package Response	Material Handling & Storage Safety	Basic	00:00:01
2	Incorrect	Forklift Equipment for Unbanded Items	Powered Industrial Vehicles	Advanced	00:00:01
3	Correct	Driving a Forklift at a New Company	Powered Industrial Vehicles	Basic	00:00:01
4	Incorrect	Reading the MSDS	General Safety	Basic	00:00:01
5	Incorrect	Locked Out Stretch Wrapper	Machine Safety	Basic	00:00:01
6	Incorrect	recognizing radiation hazard	Material Handling & Storage Safety	Basic	00:00:01
7	Incorrect	PIV Re-training	Powered Industrial Vehicles	Advanced	00:00:01
8	Incorrect	Responsibility for Safety	General Safety	Basic	00:00:01

Specialty Offerings

Comprised of our Cultural Match and Job Fit offerings, this family of assessments is designed to meet many needs, including selection across multiple positions, and identifying candidates whose values best match those of your organization and the job in question.

Highlights

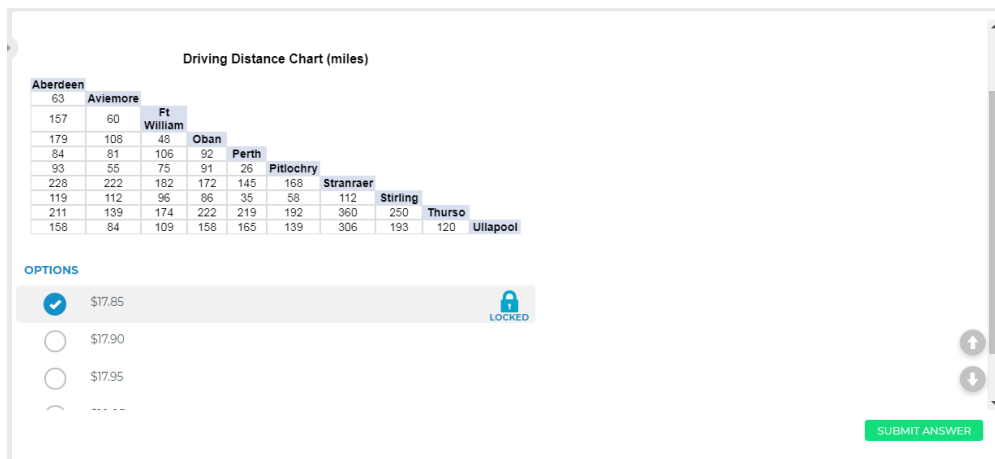
- Leadership Behavioral Assessment
- Leadership Preference
- Learning Styles Questionnaire
- Motivation Questionnaire
- Occupational Personality Inventory
- Onboarding Assessment

Inspiring People												
Easily convinced of others arguments Likely to back down in the face of opposition Views self as follower rather than leader	Assertiveness										Has strong views and is vocal with them Stands their ground when challenged Views self as a leader of others	
	1	2	3	4	5	6	7	8	9	10		
Prefers to look to others for direction Avoids being in control of others Reserved and prefers a subordinate role	Authority										Takes charge and directs others Prefers a position of power and control Might appear as a dominant person	
	1	2	3	4	5	6	7	8	9	10		
Uncomfortable with rapid decisions Discomfort with changing environments Overly considerate when drawing conclusions	Decisiveness										Easily makes rapid decisions Enjoys rapidly changing situations Likely impetuous and risk-oriented	
	1	2	3	4	5	6	7	8	9	10		
Works best at a steady pace Prefers shorter, focused work activities Energy level stems from reaction to need	Energy										Thrives in fact paced environment Sustains activities for long periods of time Energy stems from the need for activity	
	1	2	3	4	5	6	7	8	9	10		
Does not try to push own opinion Avoids debates and conflicts Open and willing to concede to others' ideas	Influence										Persuasive and convincing Likes opportunities to debate a point Shares reasoning to sell a point	
	1	2	3	4	5	6	7	8	9	10		
Is reluctant to initiate conversations Nervous in the presence of others and social events Is reserved and seems to lack assurance	Social Assuredness										Very comfortable dealing with new people Takes charge in social meetings Successful giving presentations and public speaking	
	1	2	3	4	5	6	7	8	9	10		
Achieving Excellence												
Demotivated by challenging targets Personal life comes before work "A successful career ≠ a successful life"	Achievement Orientation										Personal accomplishments are important Constantly searches for challenges "A successful career = a successful life"	
	1	2	3	4	5	6	7	8	9	10		
Dislikes competitive environments Prefers to support and help others Avoids competitive situations	Competitiveness										Enjoys beating others Energized by competition Will seek out competition	
	1	2	3	4	5	6	7	8	9	10		
Fails to deliver on commitments Less likely to take responsibility Lacks proactivity and structure	Dependability										Has high standards Manages multiple responsibilities Proactive and structured	
	1	2	3	4	5	6	7	8	9	10		
Believes detail gets in the way Seen as expedient Tasks done quickly and much less precisely	Detail Orientation										High level of attention to detail Delivers extremely accurate and precise work Finds it difficult to see the bigger picture	
	1	2	3	4	5	6	7	8	9	10		
Puts off unpleasant tasks Is less action-oriented than most Looks to others to lead the way	Initiative										Likes seeking ambitious challenges Takes action on job responsibilities Effectively starts tasks/projects from scratch	
	1	2	3	4	5	6	7	8	9	10		
Tends to be very unstructured Can flex approach Does not value planning and organization	Organized										Highly methodical and organized Finds ambiguity difficult Needs a structured environment	
	1	2	3	4	5	6	7	8	9	10		
Avoid situations that require taking chances Comfortable with minimal risk Highly uncomfortable taking risks	Risk Orientation										Seek and earn large gains than most Likes high pressure situations Likes risky behavior far more than most	
	1	2	3	4	5	6	7	8	9	10		
Tends to be very upfront Expresses emotions openly Places importance in showing their feelings	Self Control										Keeps emotion in check Rarely displays emotion openly Perceived as lacking emotional sensitivity	
	1	2	3	4	5	6	7	8	9	10		

Learn more about our test experience options

Computer Adaptive

Computer Adaptive Testing (CAT) is designed to adjust the difficulty of the items administered based on the test taker's responses (success or failure), thereby minimizing seat time and increasing test security. As such, the items that test takers are presented vary depending on test taker behaviors. These assessments are designed to identify individuals' cognitive abilities including numerical, verbal, and logical reasoning.



Data Entry

Data entry assessments require the test taker to type information into a simulation of a spreadsheet or form. The session consists of entering a series of numbers or characters. The results report indicates the speed, in keystrokes per hour, and accuracy of the data entry session. These assessments are available in audio, hardcopy, onscreen, one screen, or multiscreen formats.

Type the information from the table to the corresponding table below it. Use the 'TAB' or 'Enter' key to advance to the next field or SHIFT+TAB to move backwards. The data you input will go DOWN each column. Select the 'Submit Answer' button to complete this section.

Column 1	Column 2	Column 3	Column 4	Column 5
1426.36	45649.21	45632.12	2819.92	74152.33
23569.95	1236.96	41526.55	74069.32	625.22
74158.56	14825.36	7418.22	74921.23	41935.22
149.12	32156.36	41965.89	5263.07	46328.33
98745.41	742.36	17935.14	82934.12	4109.51
1459.52	52639.63	4108.3	71395.13	50302.6
85217.19	45219.36	12895.05	3152.1	14502.33
3256.01	27699.24	3720.27	46402.2	2995.43

Column 1	Column 2	Column 3	Column 4	Column 5

SUBMIT ANSWER

Fill-in-the-blank

A fill-in-the-blank question consists of a phrase, sentence, or paragraph with a blank space where the test taker types the appropriate answer.

Practice Question: Type the answer to the arithmetic question on the left to the corresponding field on the right. Do not use any symbols, such as currency, decimals, or periods in your response. When you are finished with the practice section, select the "Submit Answer" button.

Calculate	1 + 1 =	
Calculate	2 + 1 =	
Calculate	3 + 1 =	
Calculate	4 + 1 =	
Calculate	5 + 1 =	

SUBMIT ANSWER

Skills

Comprised of our Cultural Match and Job Fit offerings, these assessments are designed to meet many needs, including selection across multiple positions, career development, and identifying candidates whose values best match those of your organization and the job in question.

Job Fit

Question 1 of 1

Select which of the following job characteristics are most important to you and least important to you by dragging and dropping each item into one of the boxes at the bottom of the screen. The text in the boxes will indicate how many items you need to add to each box in order to move forward to the next step. Once you have completed step 4, you will move to a final summary page (step 5) where you can review and make changes to your selections before submitting them.

Abide by policies/procedures	Create new designs or models	Maintain a work routine	Talk to others
Analyze data	Demonstrate originality	Make important decisions	Teach others
Be creative	Develop relationships	Operate equipment/machinery	Think critically
Be in a leadership position	Embrace the unconventional	Oversee business activities	Understand how things work
Be organized	Engage in manual labor	Pay attention to details	Use logic to develop solutions
Be thorough and/or precise	Evaluate complex concepts	Perform clerical duties	Use math or science
Be unique	Examine and work with ideas	Perform physical activities	Use my imagination
Build or repair things	Express myself artistically	Provide aid to those in need	Work collaboratively
Care for those around me	Find beauty in my work	Show concern for others' needs	Work with art or music
Coach/develop others	Follow directions exactly	Solve difficult problems	Work with my hands
Code/categorize information	Have the power to enact change	Solve practical problems	Work with plants or animals
Communicate my opinions/views	Identify new business ventures	Spend time outdoors	Work with powerful people
Conduct research	Keep and maintain records	Start up new projects	
Coordinate business operations	Learn new things	Take risks in order to succeed	

Extremely Important

Add 2 items

Extremely Unimportant

Add 2 items

Continue to step 2 of 5 Start over

Likert

A response style that asks test takers to specify their level of agreement. It is the most widely used approach to scaling responses. A common Likert scale could include: Strongly Disagree, Disagree, Neither Agree Nor Disagree, Agree, and Strongly Agree.

Select an option with which you agree the most.

I find people who are confident and sure of themselves to be annoying and bothersome.

Strongly Disagree

Slightly Disagree

Not sure/in between

Slightly Agree

Strongly Agree

☐
☐
☐
☐
☐

< BACK

NEXT >

Multiple Choice

A response style that asks test takers to select an answer from a list.

Category	Year 1	Year 2	Year 3	Year 4
French	35	46	32	30
German	20	21	19	15
Spanish	16	14	15	10
Italian	12	10	7	6
Other	19	15	20	22

OPTIONS

☐ 66.98%
 ☐ 69.60%
 ☒ 75.26%

SUBMIT ANSWER

Open Response

These are unscored environments for Writing Samples, Reasoning, Translation Samples, and Code Samples. Gauging certain skills can be a highly subjective endeavor. While you may be able to write a grammatically correct sentence, it does not guarantee that you are a "good writer," so we leave it to you to determine the level of writing effectiveness represented by the candidate's sample. We do believe that providing a controlled, immediate writing environment helps to assess the skills of the writer, in context. It is for this reason that we provide this environment and encourage customers to use it, free of charge.

Please read the following instructions carefully and begin writing in response to its hypothetical parameters.

You have received a scathing letter from a valued customer, Thomas Porter of Porter and Associates, regarding your Client Services Department. Mr. Porter, a partner of the company, reported that your company sent him the wrong order and felt the service representative was rude.

Respond to your customer with your apologies and provide at least two ideas to improve the service offered by your Client Services Department.

- State the purpose of your letter and include the improvements that are currently being made to the Client Services Department.
- Present your ideas clearly and logically.
- Review your letter for any errors in spelling, punctuation, and capitalization.

Compose your response

SUBMIT ANSWER

Proofreading

Proofreading assessments present test takers with a text passage that contains spelling, grammar, and punctuation errors. These assessments measure a person's ability to recognize and correct the errors within the text passage.

Review the passage and correct, as appropriate. When you are finished making your edits, select the "Submit" button to score this assessment.

1. To modify a word, select the word you want to edit. After you have made your changes, select "Apply Changes". The changes you made will now be highlighted.
2. To correct punctuation errors, select the word closest to the punctuation and modify it and select "Apply Changes".
3. To undo any change that you've made, select the highlighted word. The original word will appear next to "Original Text:". Select the "Revert" link to replace your change with the original text and the word will no longer be highlighted.

At Café Lucci, entrees were of mixed quality, but the nightly pasta special was a delight. saffron pasta was served with prawns, arugula, and fresh tomato. The saffron sauce was marvelous, and the dish didnt skimp on this luxurious spice. The prawns are of a generous size, and they mingled perfectly with the slightly tart arugula to from a Distinctive pasta dish worth reccommending. On the other hand. the risotto dish was disappointing. "Risotto con Salsicce" is a traditional rice dish cooked with fresh sausage, peppers, spinach, and parmesan. But once again, the chef had a heavy hand with the salt shaker, and the perfectly-cooked risotto was marred by the blandness of the accompanying sausage. Whatever you do, save room for desert, as that is where this restaurant truly shines. There version of tiramisu, the famous italian sweet, was rich and moist, and it's presentation on a plate dusted with chocolate made it a feast for the eyes as well as the taste buds. The "Crème Brulee" (a smooth cool custard encased in a crunchy shell of caramelized sugar was nothing short of divine!

You have 15 change(s) left to make.

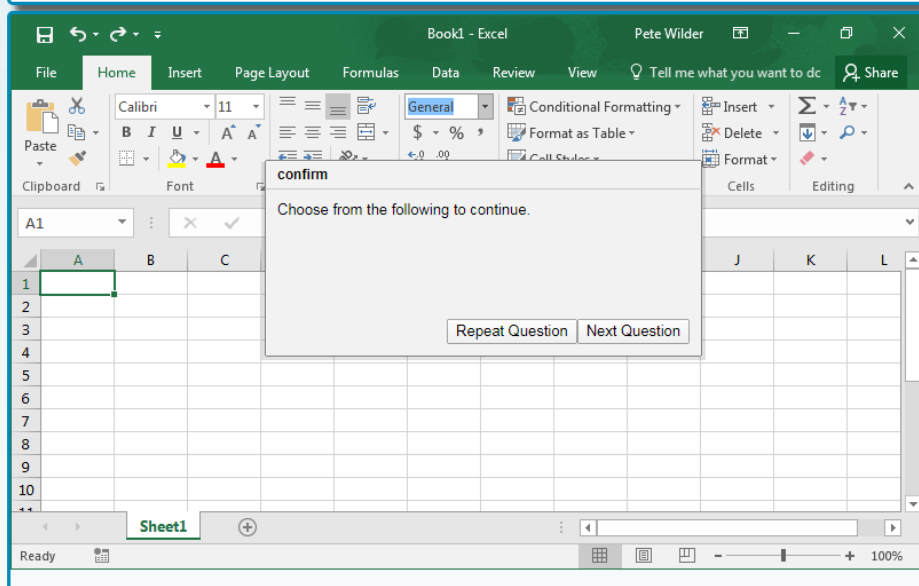
Finish

Simulation

These assessments simulate the environment of a Microsoft desktop application. On each question, test takers are presented with a task and must correctly perform a step or series of steps to complete the task. If the task is completed correctly, the question is scored as correct. These assessments support the vast majority of short cut keys; applicants will not be adversely scored for using the most efficient means possible to answer questions.

Question 1 of 30

Open the Excel workbook "Revenue.xls" from the default directory.



Spelling

Spelling assessments measure the test taker's ability to spell correctly. The test taker is asked to identify whether a word is spelled correctly and, if this is not the case, they are tasked with correcting the spelling of the words via audio or onscreen formats.

Decide if the displayed word below is spelled correctly. If the word is spelled correctly, you can proceed to the next question. If the word is spelled incorrectly, make the necessary corrections and proceed to the next question.

Advretise [Reset](#)

[SUBMIT ANSWER](#)

Typing

Typing assessments measure the speed and accuracy of a test taker's typing. The assessment presents the user with a passage he/she must type as accurately and quickly as he/she can. This assessment should be given to anyone whose typing speed needs to be measured. These assessments are available in audio, hardcopy, and onscreen formats.

Type the given paragraph in the space provided.

Skiing and snowboarding are affordable winter recreational activities that millions of people across the globe participate in every year. Local radio stations will occasionally take advantage of the high volume of skiers and snowboarders by holding events, offering discounted lift tickets, and providing other perks to help make the activity a bit more affordable for families. Once there, most ski resorts offer a variety of courses which range from beginner levels to more skilled/expert levels. Many resorts also offer terrain parks for any patron who wishes to try his or her luck on an array of obstacles and jumps with varying levels of difficulty.

For individuals who are just beginning to learn, many ski areas give you the option of taking a short instructional class which teaches safety and riding techniques. Even if a customer lacks his or her own equipment, resorts offer a full line of rental equipment, including skis, snowboards, poles, boots (both ski and snowboard specific), as well as helmets, goggles, and other safety gear. Many resorts also feature a "bunny hill" slope, a great place to start for people of all ages and skill levels to warm up on before venturing out onto the bigger slopes.

Skiing and|

SUBMIT ANSWER

K^x SKILLS COLLECTION

Product catalog

Select a category to see full list of available assessments.

Accounting/Finance	Administrative	Call Center/ CustomerService	Cyber Security
Healthcare	Hospitality	Industrial/Warehouse	IT/Technical
Legal	Management	Sales	Software

DON'T SEE WHAT YOU'RE LOOKING FOR?
ASK US ABOUT OUR CUSTOMIZATION OPTIONS.

Job Function

Assessments

● Behavioral Assessments

Accounting/Finance

1. Accounting Terminology - Advanced
2. Accounting Terminology - Basic
3. Accounts Payable
4. Accounts Receivable
5. ACCPAC Pro Series
6. [Administrative Selector](#)
7. ADP - Payroll
8. Advanced Accounting
9. Auditing
10. AUS Bookkeeping
11. AUS-NZ Accounts Payable
12. AUS-NZ Accounts Receivable
13. AUS-NZ Advanced Accounting
14. AUS-NZ General Accounting
15. AUS-NZ MYOB Accounting Plus
16. AUS-NZ SAP for Users
17. [Bank Teller Selector](#)
18. Bank Teller Skills
19. Basic Bank Teller Skills
20. Bookkeeping - Professional
21. Budget Aide Skills
22. Budget Officer Skills
23. Business Income Tax
24. BusinessObjects 5 - Client
25. Canadian Accounts Payable
26. Canadian Accounts Receivable
27. Canadian Advanced Accounting
28. Canadian Bookkeeping - Professional
29. Canadian General Accounting
30. Canadian Payroll
31. Casualty Insurance - Automobile
32. [CAT Logical Reasoning Test](#)
33. [CAT Numerical Reasoning Test](#)
34. [CAT Verbal Reasoning Test](#)
35. Commercial Banking Knowledge
36. Commercial Collections
37. Commercial Insurance Knowledge
38. Corporate Tax Accounting
39. Cost Accounting
40. Credit Analyst
41. Credit Management
42. [Engagement Indicator Assessment](#)
43. Financial Analysis
44. Financial Management
45. Financial Math
46. Financial Spelling
47. Fixed Assets
48. General Accounting
49. General Ledger Knowledge
50. Great Plains
51. Individual Income Tax
52. International Financial Reporting Standards
53. Investment Management: US Equities and Equities Products
54. JD Edwards
55. [Learning Styles Questionnaire](#)
56. Loan Officer Skills
57. Loan Processing
58. Loan Underwriting Knowledge
58. MAS 90 - Bookkeeping
60. [Motivation Questionnaire](#)
61. MYOB Accounting Plus
62. NZ Accounts Payable
63. NZ Accounts Receivable
64. NZ Bookkeeping
65. NZ MYOB Accounting Plus
66. NZ Payroll
67. NZ Payroll Clerk
68. NZ Payroll Management
69. NZ Taxation Advanced
70. NZ Taxation Basic-Intermediate
71. [Occupational Personality Inventory](#)
72. [Onboarding Assessment](#)
73. Partnership Tax Accounting
74. Payroll
75. Payroll Clerk
76. Payroll Management
77. Peachtree 2007
78. PeopleSoft Financials
79. [Performance Indicator Assessment: Customer Service and Teamwork](#)
80. [Performance Indicator Assessment: Customer Service, Engagement, Retention](#)
81. [Performance Indicator Assessment: Customer Service, Engagement, Sales, Teamwork](#)
82. [Performance Indicator Assessment: Customer Service, Engagement, Teamwork](#)

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● Behavioral Assessments

Accounting/Finance, cont'd	83.	Performance Indicator Assessment: Customer Service, Engagement, Teamwork
	84.	Performance Indicator Assessment: Customer Service, Retention, Sales
	85.	Performance Indicator Assessment: Engagement, Sales, Teamwork
	86.	Performance Indicator Assessment: Engagement, Teamwork
	87.	Property Insurance
	88.	Property Management
	89.	Purchasing Fundamentals
	90.	QuickBooks Pro 2006
	91.	QuickBooks Pro 2007
	92.	QuickBooks Pro 2008
	93.	QuickBooks Pro 2009
	94.	QuickBooks Pro 2010
	95.	QuickBooks Pro 2011
	96.	QuickBooks Pro 2012
	97.	QuickBooks Pro 2013
	98.	QuickBooks Pro 2013 v2
	99.	QuickBooks Pro 2015
	100.	QuickBooks Pro 2017
	101.	Quicken 2012
	102.	Quicken 2013
	103.	Reconciliation
	104.	Retention Indicator Assessment
	105.	Sage Line 50
	106.	Sage Line 50 v12
	107.	Sage MAS 90/200
	108.	Sage Peachtree Pro 2012
	109.	Sage Simply Accounting Pro 2012
	110.	SAP for Users
	111.	Simply Accounting 2006
	112.	Simply Accounting 2010
	113.	South African Payroll
	114.	Teamwork Indicator Assessment
	115.	Title Insurance Knowledge
	116.	U.K. Accounts Payable
	117.	U.K. Accounts Receivable
	118.	U.K. Advanced Accounting
	119.	U.K. General Accounting
	120.	U.K. Payroll
	121.	U.K. Payroll Management

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Assessments

Administrative	1.	Advanced Spelling	39.	Business Etiquette
	2.	Algebra	40.	Business Systems Analyst
	3.	Analytical Skills	41.	Business Writing
	4.	Arithmetic [Fill-in-the-blank]	42.	Canadian Advanced Spelling
	5.	Audio Typing [5 Minutes]	43.	Canadian Basic Spelling
	6.	AUS-NZ Advanced Spelling	44.	Canadian Cash Handling
	7.	AUS-NZ Analytical Skills	45.	Canadian Cash Handling [No Pennies]
	8.	AUS-NZ Basic Computer Terminology	46.	Canadian Data Entry Alpha Numeric [Onscreen - No French Characters]
	9.	AUS-NZ Basic Office Skills	47.	Canadian Data Entry Alpha Numeric [Onscreen]
	10.	AUS-NZ Basic Office Skills [No Math]	48.	Canadian Human Resources Basics
	11.	AUS-NZ Basic Office Skills [No Verbal]	49.	Canadian Office Grammar and Spelling
	12.	AUS-NZ Basic Reading Comprehension	50.	Canadian Typing - General [5 Minutes Onscreen]
	13.	AUS-NZ Basic Spelling	51.	Canadian Typing - General 2 [5 Minutes Onscreen]
	14.	AUS-NZ Clerical Proofreading	52.	Canadian Typing - General 3 [5 Minutes Onscreen]
	15.	AUS-NZ Computer Literacy	53.	Canadian Typing - General 4 [5 Minutes Onscreen]
	16.	AUS-NZ Data Entry 10 Key [Onscreen]	54.	Cash Handling
	17.	AUS-NZ Data Entry 10 Key Quick Test [Onscreen]	55.	Clerical Proofreading
	18.	AUS-NZ Data Entry Alpha Numeric [Onscreen]	56.	Coding
	19.	AUS-NZ English as a Second Language	57.	Comparison Skills
	20.	AUS-NZ Internet Basics	58.	Computer Literacy - Advanced
	21.	AUS-NZ Numeric Filing	59.	Computer Literacy - Basic
	22.	AUS-NZ Office Grammar and Spelling	60.	Corrective Proofreading - Independent Films
	23.	AUS-NZ Office Maths Skills	61.	Corrective Proofreading - Reply Letter
	24.	AUS-NZ Shorthand	62.	Corrective Proofreading - Restaurant Review
	25.	AUS-NZ Typing - General [1 Minute Onscreen]	63.	Customer Service Mindset Survey
	26.	AUS-NZ Typing - General [3 Minutes Onscreen]	64.	Data Entry 10 Key [Onscreen]
	27.	AUS-NZ Typing - General [5 Minutes Onscreen]	65.	Data Entry 10 Key Quick Test [Onscreen]
	28.	AUS-NZ Vocabulary	66.	Data Entry 10 Key with Decimals [Onscreen]
	29.	AUS-NZ Vocabulary - Homophone Usage	67.	Data Entry Alpha Numeric [Onscreen]
	30.	Basic Arithmetic [Fill-in-the-blank]	68.	Data Entry Check Number Database [Onscreen]
	31.	Basic English - Images	69.	Data Entry Inventory Database [Onscreen]
	32.	Basic Numeric Conversion	70.	Email Etiquette
	33.	Basic Office Skills	71.	English as a Second Language
	34.	Basic Office Skills [No Math]		
	35.	Basic Office Skills [No Verbal]		
	36.	Basic Reading Comprehension		
	37.	Basic Spelling		
	38.	Bookkeeping		

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Assessments

Administrative, cont'd	72.	Entrée de Données À 10 Touches - Français Du Canada [À L'Écran]	100.	German Typing - General [1 Minute Onscreen]
	73.	Entrée De Données - Vérification De Base De Données De Nombres - Français Du Canada [À L'Écran]	101.	German Typing - General [3 Minutes Onscreen]
	74.	Filing by Name	102.	German-English Bilingual
	75.	Following Verbal Instructions [audio]	103.	Haitian Creole-English Bilingual
	76.	Following Written Instructions	104.	Healthcare Benefits Knowledge
	77.	Française Canadienne Examen d'entrée de données alphanumériques [Onscreen]	105.	Human Resources Basics
	78.	French Canadian Advanced Spelling	106.	Human Resources Benefits Knowledge
	79.	French Canadian Basic Office Skills	107.	Internet Basics
	80.	French Canadian Basic Office Skills [No Math]	108.	Internet Research Skills
	81.	French Canadian Basic Office Skills [No Verbal]	109.	Interviewing and Hiring Concepts
	82.	French Canadian Basic Reading Comprehension	110.	Italian Typing - General [1 Minute Onscreen]
	83.	French Canadian Basic Spelling	111.	Italian-English Bilingual
	84.	French Canadian Office Grammar and Spelling	112.	Listening Skills [audio]
	85.	French Canadian Typing - General [5 Minutes Onscreen]	113.	Logical Reasoning - Classifying
	86.	French Canadian Typing - General 2 [5 Minutes Onscreen]	114.	Logical Reasoning - Decision Making
	87.	French Canadian Typing - General 3 [5 Minutes Onscreen]	115.	Logical Reasoning - Deduction
	88.	French Canadian Typing - General 4 [5 Minutes Onscreen]	116.	Logical Reasoning - Drawing Conclusions
	89.	French Canadian Writing Sample - Customer Service	117.	Logical Reasoning - Mathematical
	90.	French Canadian Writing Sample - Email	118.	Mailroom Management Skills
	91.	French Canadian Writing Sample - Thank You Letter	119.	Marketing Fundamentals
	92.	French Typing - General [1 Minute Onscreen]	120.	Matching - Addresses
	93.	French-English Bilingual	121.	Matching - Images
	94.	French-English Bilingual (Intermediate)	122.	Matching - Passage
	95.	German Basic Office Skills	123.	Math Word Problems
	96.	German Basic Office Skills [No Math]	124.	Numeric Filing
	97.	German Basic Office Skills [No Verbal]	125.	Numeric Proofreading
	98.	German Data Entry 10 Key [Onscreen]	126.	Office Abbreviations
	99.	German Data Entry Alpha Numeric [Onscreen]	127.	Office Filing Skills
			128.	Office Grammar and Spelling
			129.	Office Management Skills
			130.	Office Math Skills
			131.	Office Reasoning Sample - People Management
			132.	Office Reasoning Sample - Problem Solving
			133.	Office Reasoning Sample - Project Event Planning
			134.	Office Reasoning Sample - Project Time Management
			135.	Office Telephone Etiquette
			136.	PeopleSoft HRMS

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Assessments

● Behavioral Assessments

Administrative, cont'd	137.	Performance Indicator Assessment: Engagement, Safety, Teamwork	168.	Spanish Basic Office Skills [No Math]
	138.	Portuguese Basic Office Skills	169.	Spanish Basic Office Skills [No Verbal]
		Portuguese Basic Office Skills [No Math]		Spanish Basic Reading Comprehension
	139.	Portuguese Basic Office Skills [No Verbal]	170.	Spanish Office Grammar and Spelling
	140.	Portuguese Basic Reading Comprehension	171.	Spanish Typing - General [1 Minute Onscreen]
	141.	Portuguese Data Entry 10 Key [Onscreen]	172.	Spanish Typing - General [3 Minutes Onscreen]
	142.	Portuguese Data Entry 10 Key Quick Test [Onscreen]	173.	Spanish Typing - General [5 Minutes Onscreen]
	143.	Portuguese Data Entry Alpha Numeric [Onscreen]	174.	Spanish Writing Sample - Customer Service
	144.	Portuguese Office Grammar and Spelling	175.	Spanish Writing Sample - Email
	145.	Portuguese Typing - General [1 Minute Onscreen]	176.	Spanish-English Bilingual
	146.	Portuguese Typing - General [3 Minutes Onscreen]	177.	Technical Terminology
	147.	Portuguese Typing - General [5 Minutes Onscreen]	178.	Translation Sample - English to French
	148.	Portuguese Writing Sample - Customer Service	179.	Translation Sample - English to Italian
	149.	Portuguese Writing Sample - Email	180.	Translation Sample - English to Portuguese
	150.	Portuguese Writing Sample - Thank You Letter	181.	Translation Sample - English to Spanish
	151.	Portuguese-English Bilingual	182.	Translation Sample - French Canadian to English
	152.	Project Management for IT Professionals	183.	Translation Sample - Italian to English
	153.	Project Management Fundamentals	184.	Translation Sample - Portuguese to English
	154.	Proofreader Marks	185.	Translation Sample - Spanish to English
	155.	Punctuation	186.	Typing - General [1 Minute Onscreen]
	156.	Reading Comprehension	187.	Typing - General [3 Minutes Onscreen]
	157.	Recruiting Fundamentals	188.	Typing - General [5 Minutes Onscreen]
	158.	Retention	189.	U.K. Advanced Spelling
	159.	Sales Concepts	190.	U.K. Analytical Skills
	160.	SAS 9 - Data Analyst	191.	U.K. Audio Typing [5 Minutes]
	161.	Shorthand	192.	U.K. Basic Computer Terminology
	162.	Software Quality Assurance	193.	U.K. Basic Office Skills
	163.	Software Testing	194.	U.K. Basic Office Skills [No Math]
	164.	South African Data Entry Alpha Numeric [Onscreen]	195.	U.K. Basic Office Skills [No Verbal]
	165.	South African Human Resources Basics	196.	U.K. Basic Reading Comprehension
	166.	Spanish Basic Office Skills	197.	U.K. Basic Spelling
	167.		198.	U.K. Bookkeeping
			199.	U.K. Business Writing
			200.	U.K. Computer Literacy
			201.	U.K. Data Entry 10 Key [Onscreen]
			202.	U.K. Data Entry 10 Key Quick Test [Onscreen]
			203.	

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Job Function	Assessments			
Administrative, cont'd	204.	U.K. Data Entry 10 Key with Decimals [Onscreen]	234.	Writing Sample - Market Research
	205.	U.K. Data Entry Alpha Numeric [Onscreen]	235.	Writing Sample - Persuasive
	206.	U.K. English as a Second Language	236.	Writing Sample - Sales Correspondence
	207.	U.K. English Usage	237.	Writing Sample - Social Media (Blog)
	208.	U.K. Maths and Reasoning Skills	238.	Writing Sample - Technical Writing [List Form]
	209.	U.K. Maths Word Problems	239.	Writing Sample - Technical Writing [Paragraph Form]
	210.	U.K. Office Grammar and Spelling	240.	Writing Sample - Thank You Letter
	211.	U.K. Office Maths Skills		
	212.	U.K. Shorthand		
	213.	U.K. Towns Spelling		
	214.	U.K. Typing - General [1 Minute Onscreen]		
	215.	U.K. Typing - General [3 Minutes Onscreen]		
	216.	U.K. Typing - General [5 Minutes Onscreen]		
	217.	U.K. Writing Sample - Advertising/Marketing		
	218.	U.K. Writing Sample - Collection Letter		
	219.	U.K. Writing Sample - Customer Service		
	220.	U.K. Writing Sample - Email		
	221.	U.K. Writing Sample - Market Research		
	222.	U.K. Writing Sample - Persuasive		
	223.	U.K. Writing Sample - Sales Correspondence		
	224.	U.K. Writing Sample - Technical Writing		
	225.	U.K. Writing Sample - Thank You Letter		
	226.	U.S. Cities Spelling		
	227.	Vocabulary		
	228.	Vocabulary - Homonym Usage		
	229.	World Cities/Countries Spelling		
	230.	Writing Sample - Advertising/Marketing		
	231.	Writing Sample - Collection Letter		
	232.	Writing Sample - Customer Service		
	233.	Writing Sample - Email		
Call Center/Customer Service	1.	AUS-NZ Call Centre Customer Service Survey	3.	AUS-NZ Call Centre Inbound Sales Skills
	2.	AUS-NZ Call Centre Environment [audio]	4.	AUS-NZ Call Centre Outbound Sales Skills

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Job Function

Assessments

● Behavioral Assessments ● CCAT Assessments

Call Center/Customer Service, cont'd	5.	AUS-NZ Call Centre World Geography	36.	French Canadian Call Centre Data Entry [audio]
	6.	Call Center 911 Operators	37.	French Canadian Call Centre Listening Skills [audio]
	7.	Call Center Advanced Spelling [Audio]	38.	French Canadian Call Centre Telephone Etiquette
	8.	Call Center Basic Spelling [audio]	39.	German Call Center Data Entry [audio]
	9.	Call Center Consumer Collections	40.	German Call Center Listening Skills [audio]
	10.	Call Center Customer Service Scenarios	41.	Inbound Call Center Selector
	11.	Call Center Customer Service Scenarios [audio]	42.	K* Job Fit - Call Center
	12.	Call Center Customer Service Survey	43.	K* Job Fit - Sales
	13.	Call Center Data Entry [audio]	44.	K* Job Fit - Industrial - Warehouse Worker
	14.	Call Center Environment [audio]	45.	K* Job Fit - Hospitality Associate
	15.	Call Center German-English Bilingual [audio]	46.	K* Job Fit - Retail Associate
	16.	Call Center Inbound Sales Skills	47.	K* Job Fit - Bank Teller
	17.	Call Center Italian-English Bilingual [audio]	48.	Outbound Call Center Selector
	18.	Call Center Listening Skills [audio]	49.	Portuguese Call Center Data Entry [audio]
	19.	Call Center Manager Selector	50.	Portuguese Call Center Listening Skills [audio]
	20.	Call Center Math	51.	Restaurant Manager Selector Assessment
	21.	Call Center Outbound Sales Skills	52.	Retail Associate Selector
	22.	Call Center Portuguese-English Bilingual [audio]	53.	Retail Manager Selector
	23.	Call Center Reference Manual [audio]	54.	Sales Indicator Assessment
	24.	Call Center Retention [audio]	55.	Sales Manager Selector
	25.	Call Center Spanish-English Bilingual [audio]	56.	Sales Selector
	26.	Call Center Technical Support	57.	Service Associate Selector
	27.	Call Center Technical Support [audio]	58.	Spanish Call Center Customer Service Scenarios [audio]
	28.	Call Center Telephone Etiquette	59.	Spanish Call Center Listening Skills [audio]
	29.	Call Center U.S. Cities Spelling [audio]	60.	Spanish Call Center Telephone Etiquette
	30.	Call Center U.S. Geographical Locations	61.	U.K. Call Centre Data Entry [audio]
	31.	Call Center U.S. State Abbreviations [audio]	62.	U.K. Call Centre Maths
	32.	Call Center World Geography	63.	U.K. Call Centre Telephone Etiquette
	33.	Call Centre French Canadian-English Bilingual [audio]	64.	U.K. Call Centre Towns Spelling [audio]
	34.	Canadian Call Centre Data Entry [audio]		
	35.	Customer Service Indicator Assessment		
Cyber Security	1.	Commercial Cyber Aptitude Test (CCAT)		
	2.	Commercial Cyber Aptitude Test (CCAT) - Timed Version		

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Assessments

● Behavioral Assessments

Healthcare	1.	Age Appropriate Testing	40.	Medical Terminology - ER
	2.	AUS-NZ Medical Spelling	41.	Medical Terminology - Gastrointestinal
	3.	AUS-NZ Medical Terminology - General	42.	Medical Terminology - General
	4.	AUS-NZ Typing - Medical [1 Minute Onscreen]	43.	Medical Terminology - Integumentary System
	5.	AUS-NZ Typing - Medical [3 Minute Onscreen]	44.	Medical Terminology - Musculoskeletal
	6.	AUS-NZ Typing - Medical [5 Minutes Onscreen]	45.	Medical Terminology - Nervous System
	7.	Bloodborne Pathogens - Infection Control	46.	Medical Terminology - Oncology
	8.	Canadian Medical Spelling	47.	Medical Terminology - Ophthalmology
	9.	Cultural Diversity	48.	Medical Terminology - Pediatrics
	10.	Dental Assistant	49.	Medical Terminology - Pharmacology
	11.	Dental Hygienist	50.	Medical Terminology - Prefixes/Suffixes/Combining Forms
	12.	Dosage Calculation	51.	Medical Terminology - Psychiatry
	13.	French Canadian Medical Spelling	52.	Medical Terminology - Radiology
	14.	General Pharmaceutical Knowledge	53.	Medical Terminology - Reproduction
	15.	HBV - Infection Control/Vaccination	54.	Medical Terminology - Respiratory
	16.	Healthcare Industry Terminology	55.	Medical Terminology - Root Words
	17.	Healthcare Manager Selector	56.	Nurse Practitioner
	18.	HIPAA - Clinical Staff	57.	Nurse Selector
	19.	HIPAA Administration	58.	Nursing - Critical Care
	20.	Joint Commission	59.	Nursing - ER
	21.	LPN/LVN	60.	Nursing - OR
	22.	Medical Assistant - Advanced	61.	Nursing Assistant
	23.	Medical Assistant - Basic	62.	Occupational Therapy
	24.	Medical Billing (CMS-1500)	63.	OSHA
	25.	Medical Billing (UB-04)	64.	Pharmaceutical Terminology
	26.	Medical Billing Knowledge	65.	Phlebotomy
	27.	Medical Claims Processing	66.	Physical Therapy
	28.	Medical Collections	67.	Physician Assistant
	29.	Medical Office Personnel Skills	68.	Radiologic Technologist
	30.	Medical Receptionists	69.	Registered Nurse (RN)
	31.	Medical Records Coding [CPT]	70.	Respiratory Therapy
	32.	Medical Records Coding [ICD-10]	71.	Safety Indicator Assessment
	33.	Medical Records Coding [ICD-9]	72.	Spanish Medical Terminology - General
	34.	Medical Records Legal Issues	73.	Spanish OSHA
	35.	Medical Spelling	74.	Surgical Technology
	36.	Medical Terminal Digit Filing	75.	Typing - Medical [1 Minute Onscreen]
	37.	Medical Terminology - Abbreviations	76.	Typing - Medical [3 Minutes Onscreen]
	38.	Medical Terminology - Cardiovascular System	77.	Typing - Medical [5 Minutes Onscreen]
	39.	Medical Terminology - Dental	78.	U.K. Medical Spelling

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Job Function	Assessments		● Behavioral Assessments
Healthcare, cont'd	79.	U.K. Typing - Medical [1 Minute Onscreen]	
	80.	U.K. Typing - Medical [3 Minutes Onscreen]	
	81.	U.K. Typing - Medical [5 Minutes Onscreen]	
Hospitality	1.	Hospitality Associate Selector Assessment	
	2.	Hotel Manager Selector	
Industrial/Warehouse	1.	Arithmetic	33. Electrical Engineering: Electronics and Communications
	2.	Assembly and Matching	34. Electrical Engineering: Power and Control
	3.	AUS-NZ Basic Arithmetic	35. Electricians
	4.	AUS-NZ Basic Industrial Skills	36. Electronic Schematics
	5.	AUS-NZ Blue Collar OH&S	37. English Ruler Reading
	6.	AUS-NZ White Collar OH&S	38. Entry Level Industrial Skills
	7.	AUS-NZ Entry Level Industrial Skills	39. Finish Carpentry
	8.	AutoCAD 2004	40. Flooring Skills
	9.	AutoCAD 2006	41. Food Production
	10.	AutoCAD 2007	42. Forklift Operation
	11.	AutoCAD 2009	43. General Maintenance
	12.	AutoCAD 2010	44. Hazardous Material Handling
	13.	AutoCAD 2013	45. Home Inspection Skills
	14.	AutoCAD 2018	46. HVAC
	15.	Basic Arithmetic	47. Lathe Operator
	16.	Basic CNC	48. Manufacturing Basics
	17.	Basic Electronics	49. Manufacturing Manager Selector
	18.	Basic Industrial Math	50. Map Reading Skills
	19.	Basic Industrial Skills	51. Masonry
	20.	Basic Injection Molding Skills	52. Matching - Alphanumeric
	21.	Basic Reading Comprehension - Light Industrial	53. Matching - Alphanumeric List
	22.	Basic Ruler Reading	54. Matching - Digit Numeric
	23.	Basic Warehouse Knowledge	55. Matching - Digit Numeric List
	24.	Basic Wireless Communication	56. Matching - Industrial Images
	25.	Blueprint Basics	57. Matching - Numeric
	26.	Blueprint Reading	58. Matching - Numeric List
	27.	Canadian Pick/Pack	59. Math and Reasoning Skills
	28.	Class [A] Automotive Mechanics	60. Mechanical Engineering: Machine and Tool Design
	29.	Class [B] Automotive Mechanics	61. Mechanical Engineering: Thermodynamics Fundamentals
	30.	Class [C] Automotive Mechanics	62. Mechanical Reasoning
	31.	Color Identification	
	32.	Counting	
	33.	Distribution Associate Selector	

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Job Function	Assessments			
Industrial/Warehouse, cont'd	64.	Metalworking Skills	107.	Woodworking
	65.	Metric Ruler Reading	108.	Workplace Hazardous Materials Information System (WHMIS)
	66.	Micrometers and Calipers		
	67.	MicroStation V8i		
	68.	Milling Machine		
	69.	Pick/Pack		
	70.	Plastic Fabrication Skills		
	71.	PLC Programming		
	72.	Plumbing Quality		
	73.	Press Brake Operation		
	74.	Print Reading - Construction		
	75.	Print Reading - Electrical		
	76.	Print Reading - Manufacturing		
	77.	Product Packaging Skills		
	78.	Quality Assurance Inspection		
	79.	Resistor Color Code		
	80.	Revit Architecture 2013		
	81.	Rough Carpentry		
	82.	Safety in the Workplace		
	83.	Shipping and Receiving Clerk Skills		
	84.	Shop Math		
	85.	Soldering		
	86.	SolidWorks 2006		
	87.	SolidWorks 2012		
	88.	SolidWorks 2013		
	89.	Spanish Basic Industrial Math		
	90.	Spanish Basic Industrial Skills		
	91.	Spanish Entry Level Industrial Skills		
	92.	Spanish Forklift Operation		
	93.	Spanish Mechanical Reasoning		
	94.	Spanish Safety in the Workplace		
	95.	Spatial Reasoning		
	96.	Tools and Fasteners		
	97.	U.K. Arithmetic		
	98.	U.K. Basic Arithmetic		
	99.	U.K. Basic Industrial Skills		
	100.	U.K. Entry Level Industrial Skills		
	101.	U.K. Matching - Alphanumeric		
	102.	Unit Conversion		
	103.	Warehouse Safety and Inventory Management		
	104.	Weights and Measures [Standard and Metric]		
	105.	Welding		
	106.	Wholesale Distribution Knowledge		

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Job Function

Assessments

IT/Technical	1.	.NET Framework 2.0	45.	BizTalk Server 2010
	2.	.NET Framework 3.0	46.	Bootstrap 4
	3.	.NET Framework 4.0	47.	Borland C++ Builder
	4.	.NET Framework 4.5	48.	BroadVision
	5.	.NET Framework 4.7	49.	BusinessObjects 5 - Designer
	6.	.NET Programming - ASP 2.0	50.	BusinessObjects XI Release 2
	7.	.NET Programming - ASP 3.5	51.	C Programming
	8.	.NET Programming - ASP 4.0	52.	C++ Programming
	9.	.NET Programming - ASP 4.5	53.	Cascading Style Sheets
	10.	.NET Programming - ASP 5.0	54.	Cascading Style Sheets 2.1
	11.	.NET Programming - C# 2.0	55.	Cascading Style Sheets 3.1
	12.	.NET Programming - C# 3.0	56.	Cascading Style Sheets 4.0
	13.	.NET Programming - C# 4.0	57.	CGI Concepts
	14.	.NET Programming - C# 5.0	58.	CICS/COBOL
	15.	.NET Programming - C# 7.0	59.	Cisco Networking
	16.	.NET Programming - F# 4.5	60.	Cisco Router
	17.	.NET Programming - MVC Framework (ASP 5)	61.	Citrix for Client Server Applications
	18.	ABAP/4 for SAP	62.	Citrix MetaFrame
	19.	ActionScript 3.0	63.	Citrix WinFrame
	20.	Active Directory Domain Services	64.	Clipper
	21.	Active Server Pages	65.	Cloud Computing Core Concepts
	22.	Adabas DBA	66.	COBOL
	23.	Adabas Natural	67.	COBOL 400
	24.	Adabas Programming	68.	COBOL II
	25.	Adobe ColdFusion 10	69.	Code Sample - ASP - File Operations
	26.	Adobe ColdFusion 8	70.	Code Sample - ASP.NET - Date/Time Operations
	27.	Adobe ColdFusion 9	71.	Code Sample - C Sharp - Date/Time Operations
	28.	Adobe Dreamweaver CS5	72.	Code Sample - C Sharp - File Operations
	29.	Adobe Dreamweaver CS6	73.	Code Sample - Java - Date/Time Operations
	30.	Agile Software Development	74.	Code Sample - Java - File Operations
	31.	AION Programming	75.	Code Sample - JavaScript - Date/Time Operations
	32.	AJAX	76.	Code Sample - JavaScript - File Operations
	33.	AngularJS 1.4	77.	Code Sample - VB Script - Date/Time Operations
	34.	AngularJS 1.6	78.	Code Sample - VB.NET - Date/Time Operations
	35.	ANSI SQL	79.	Code Sample - Visual Basic - Date/Time Operations
	36.	Apache Hadoop 2.8	80.	Code Sample - Visual Basic - File Operations
	37.	Apache Struts 2.5		
	38.	Apache Web Server		
	39.	AS/400 Operations		
	40.	Assembler		
	41.	Assembler for K* Mainframe		
	42.	AUS-NZ Lotus Notes 5.0 for Developers		
	43.	AUS-NZ Lotus Notes 5.0 for Users		
	44.	Biztalk Server 2006		

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Job Function	Assessments			
IT/Technical, cont'd	81.	Cold Fusion 4	124.	K* DB2 11.1
	82.	Cold Fusion MX 6.1	125.	IMS
	83.	Cold Fusion Scripting and Development	126.	iNet+
	84.	ColdFusion MX 7	127.	Informatica
	85.	COM/DCOM Development in Delphi	128.	Informatica Cloud
	86.	COM/DCOM Development in Visual Basic	129.	Informix
	87.	Computer Technician Skills	130.	Internet Security
	88.	COOL: Gen	131.	J2EE
	89.	CORBA	132.	J2SE
	90.	Core Java	133.	Java EE 6
	91.	Crystal Reports 11.0	134.	Java EE 7
	92.	Crystal Reports 14.1	135.	Java EE 8
	93.	Crystal Reports 7.0	136.	Java Entry Level
	94.	Crystal Reports 8.0	137.	Java Hibernate 3.3
	95.	Crystal Reports 8.5 for Developers	138.	Java Hibernate 4.3
	96.	Data Architecture	139.	Java SE 6
	97.	Data Mining Concepts	140.	Java SE 7
	98.	Data Modeling Concepts	141.	Java SE 7 Swing
	99.	Data Warehousing Concepts	142.	Java SE 8
	100.	DB2 5.x DBA	143.	Java Server Pages
	101.	DB2 Developer	144.	Java Servlets
	102.	DB2 v.8 Mainframe DBA	145.	Java Servlets 3.0
	103.	DB2 v.8 UDB DBA	146.	Java Swing
	104.	Delphi 3	147.	JavaScript
	105.	Delphi 5	148.	JavaScript 1.8
	106.	DHTML	149.	JavaServer Faces 2.0
	107.	DreamWeaver	150.	JCL
	108.	Dreamweaver 8	151.	jQuery 1.7
	109.	E Commerce Concepts: Deployment	152.	LAN Concepts
	110.	EDI (Electronic Data Interchange)	153.	Linux Administration
	111.	Enterprise JavaBeans [EJB]	154.	LoadRunner 11
	112.	Enterprise JavaBeans [EJB3]	155.	LoadRunner 9
	113.	Ethernet Networking	156.	Lotus Domino 6 for Developers
	114.	FORTAN 77/90	157.	Lotus Notes 4.0 for Developers
	115.	Google Analytics	158.	Lotus Notes 4.5 for Developers
	116.	GroupWise 5.x	159.	Lotus Notes 5.0 for Developers
	117.	Gupta Centura	160.	Lotus Notes Administration
	118.	HTML 2.0/3.0	161.	Macintosh Technician OS 9
	119.	HTML 4.0	162.	Macintosh Technician OS X
	120.	HTML 5.0	163.	Macromedia Director MX 2004
	121.	HTML Webmaster	164.	Macromedia Flash 5
	122.	K* AIX 5.1 Administrator	165.	Macromedia Flash MX 2004
	123.	K* DB2 10.5	166.	Macromedia Flash Professional 8
			167.	Microsoft Access 2000 for Developers
			168.	Microsoft Access 2002 for Developers

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Job Function

Assessments

IT/Technical, cont'd	169.	Microsoft Access 2003 for Developers	202.	Microsoft Windows 2000 Professional Installation
	170.	Microsoft Access 2007 for Developers	203.	Microsoft Windows 2000 Server Administration
	171.	Microsoft Access 2013 for Developers	204.	Microsoft Windows 2000 Server Installation
	172.	Microsoft Dynamics GP 10	205.	Microsoft Windows 2000 Server Installation Procedures
	173.	Microsoft Exchange Server 2000 Administration	206.	Microsoft Windows 2000 Technical Skills
	174.	Microsoft Exchange Server 2003 Administration	207.	Microsoft Windows 2003 Server Administration
	175.	Microsoft Exchange Server 2007 Administration	208.	Microsoft Windows 2003 Server Installation Procedures
	176.	Microsoft Exchange Server 2010 Administration	209.	Microsoft Windows 2008 Server Administration
	177.	Microsoft Exchange Server 2013 Administration	210.	Microsoft Windows 2012 Server Administration
	178.	Microsoft Exchange Server 5.5	211.	Microsoft Windows 7 Technical Skills
	179.	Microsoft Internet Information Server [IIS] 4.0	212.	Microsoft Windows 8 Technical Skills
	180.	Microsoft Internet Information Services [IIS] 7.0	213.	Microsoft Windows NT 4.0 Server Administration
	181.	Microsoft Office 2003 Help Desk	214.	Microsoft Windows NT 4.0 Server Installation
	182.	Microsoft Office 2007 Help Desk	215.	Microsoft Windows NT 4.0 Workstation Installation
	183.	Microsoft Office 2010 Help Desk	216.	Microsoft Windows Vista Technical Skills
	184.	Microsoft Office 2013 Help Desk	217.	Microsoft Windows XP Technical Skills
	185.	Microsoft Office SharePoint Server 2007	218.	Mobile Application Development - iOS (Objective-C)
	186.	Microsoft Office XP Help Desk	219.	Mobile Application Development - iOS (Swift)
	187.	Microsoft SharePoint 2010 for Developers	220.	MVS
	188.	Microsoft SharePoint 2013 for Administrators	221.	MVC Framework
	189.	Microsoft SharePoint Server 2010 for Administrators	222.	MySQL
	190.	Microsoft Site Server 3.0	223.	MySQL 5.7
	191.	Microsoft Systems Management Server 2.0 [SMS]	224.	Netscape Webserver
	192.	Microsoft Transaction Server	225.	Network Administration
	193.	Microsoft Visio 2002	226.	Network Security
	194.	Microsoft Visio 2003	227.	Network Virtualization
	195.	Microsoft Visio 2007	228.	Network-Attached Storage (NAS)
	196.	Microsoft Visio 2010	229.	Node.js 12
	197.	Microsoft Visio 2013	230.	Novell Directory Services
	198.	Microsoft Visual Studio 2010	231.	Novell NetWare 3.12
	199.	Microsoft Visual Studio 2015	232.	Novell NetWare 4.x
	200.	Microsoft Windows 10 Technical Skills	233.	Novell NetWare 5.x
	201.	Microsoft Windows 2000 Data Center Administration		

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Job Function

Assessments

IT/Technical, cont'd	234.	Object Oriented Programming [OOP]	278.	PowerBuilder 4.0
	235.	Object PAL 5.0	279.	PowerBuilder 5.0
	236.	Objective-C 2.0	280.	PowerBuilder 6.0
	237.	OLAP Concepts	281.	PowerBuilder 8.0
	238.	Oracle 10g DBA	282.	Programming Concepts
	239.	Oracle 10g for Developers	283.	Python 3.5
	240.	Oracle 11g Release 2 DBA	284.	Python 3.6
	241.	Oracle 11g Release 2 for Developers	285.	QuickTest Professional 9
	242.	Oracle 11i DBA	286.	Rational Rose
	243.	Oracle 12c DBA	287.	Relational Database Design [RDBMS]
	244.	Oracle 12c for Developers	288.	RPG III
	245.	Oracle 7.3 DBA	289.	RPG IV [RPG ILE]
	246.	Oracle 7.3 Developer	290.	Ruby 1.8
	247.	Oracle 8 DBA	291.	Ruby 1.9
	248.	Oracle 8 Developer	292.	Ruby 2.3
	249.	Oracle 8.i	293.	Ruby on Rails 3.0
	250.	Oracle 9i DBA	294.	Ruby on Rails 5
	251.	Oracle 9i for Developers	295.	SAP Database
	252.	Oracle Applications DBA	296.	SAS 6 - IT Professional
	253.	Oracle Designer 2000	297.	SAS 8.2
	254.	Oracle Developer 2000	298.	SAS 9.3
	255.	Oracle E-Business Suite R12 - Technical	299.	Service-Oriented Architecture
	256.	Oracle Essbase 11	300.	Siebel 7
	258.	Oracle Financials 11	301.	Smalltalk
	259.	Oracle Forms 10g	302.	Solaris 10 Administrator
	250.	Paradox Application Language 4.0	303.	Spring Framework 2.5
	260.	Pascal	304.	Spring Framework 4.0
	261.	PeopleCode 8.5	305.	SPSS
	262.	PeopleSoft 7 DBA	306.	SQA Robot
	263.	PeopleSoft 7 Developer	307.	SQL Entry Level
	264.	PeopleSoft 8 DBA	308.	SQL for Client-Server Applications
	265.	PeopleSoft 8 Developer	309.	SQL for Desktop Applications
	266.	Peoplesoft 9 DBA	310.	SQL Server 2000 DBA
	267.	PeopleSoft 9 Developer	311.	SQL Server 2000 for Developers
	268.	Perl 5	312.	SQL Server 2005 DBA
	269.	Perl 5.28	313.	SQL Server 2005 for Developers
	270.	Perl 6	314.	SQL Server 2008 DBA
	271.	PHP 4	315.	SQL Server 2008 for Developers
	272.	PHP 5	316.	SQL Server 2008 R2 Analysis Services
	273.	PHP 5.3	317.	SQL Server 2008 Reporting Services
	274.	PHP 7.0	318.	SQL Server 2012 DBA
	275.	PL/SQL	319.	SQL Server 2012 for Developers
	276.	PowerBuilder 10	320.	SQL Server 2012 Integration Services
	277.	PowerBuilder 12.6	321.	SQL Server 2012 Reporting Services
			322.	SQL Server 2014 DBA

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Job Function

Assessments

IT/Technical, cont'd	323.	SQL Server 2014 for Developers	368.	VMware Workstation 11
	324.	SQL Server 2014 Integration Services	369.	VMware Workstation 7
	325.	SQL Server 2014 Reporting Services	370.	WAN Architecture
	326.	SQL Server 6.5	371.	Web Commerce Security
	327.	SQL Server 6.5 Developer	372.	WebLogic Portal 7.0
	328.	SQL Server 7.0 DBA	373.	WebLogic Server 12c
	329.	SQL Server 7.0 Developer	374.	WebLogic Server 7.0
	330.	SQL Server Integration Services	375.	WebSphere 4.0
	331.	SQL Server Reporting Services	376.	WebSphere Application Server 7
	332.	Storage Area Network (SAN)	377.	WebSphere MQ V5
	333.	Sybase 11	378.	WinRunner 6.02
	334.	Sybase 12	379.	WinRunner 7.6
	335.	Sybase DBA	380.	Wireless Networking
	336.	Sybase Developer	381.	XML
	337.	Technical Support - IT/Network	382.	XWindow Systems
	338.	Technical Support - MacOS (Mojave)		
	339.	Technical Support Processes		
	340.	Telecommunications		
	341.	TestDirector 8.0		
	342.	Transact SQL		
	343.	UML		
	344.	UNIX Administrator		
	345.	UNIX Programming		
	346.	UNIX Shell Programming		
	347.	UNIX Users		
	348.	VBScript		
	349.	Visual Basic 2010		
	350.	Visual Basic 2012		
	351.	Visual Basic 2017		
	352.	Visual Basic 4.0		
	353.	Visual Basic 5.0		
	354.	Visual Basic 6.0		
	355.	Visual Basic 6.0 for Applications (VBA)		
	356.	Visual Basic 9.0		
	357.	Visual C++ 2010		
	358.	Visual C++ 4.0		
	359.	Visual C++ 6.0		
	360.	Visual FoxPro 3.0		
	361.	Visual FoxPro 6.0		
	362.	Visual FoxPro 8.0		
	363.	Visual Interdev 6.0		
	364.	Visual J++ 1.1		
	365.	Visual J++ 6.0		
	366.	VMware ESX 4.1		
	367.	VMware ESXi 6.0		

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Job Function

Assessments

● Behavioral Assessments

Legal	1.	AUS-NZ Legal Assistant
	2.	AUS-NZ Legal Spelling
	3.	AUS-NZ Legal Vocabulary
	4.	Basic Litigation Knowledge
	5.	Canadian Legal Assistant
	6.	Canadian Legal Spelling
	7.	Canadian Legal Vocabulary
	8.	Canadian Paralegal Skills
	9.	Concordance
	10.	Concordance 10
	11.	Court Reporting
	12.	EEOC Compliance
	13.	French Canadian Legal Spelling
	14.	Legal Abbreviations
	15.	Legal Assistant
	16.	Legal Filing Skills
	17.	Legal Spelling
	18.	Legal Staff Skills
	19.	Legal Vocabulary
	20.	Paralegal Skills
	21.	Patent Prosecution
	22.	Sexual Harassment
	23.	Typing - Legal [1 Minute Onscreen]
	24.	Typing - Legal [3 Minutes Onscreen]
	25.	Typing - Legal [5 Minutes Onscreen]
	26.	U.K. Basic Litigation Knowledge
	27.	U.K. Legal Spelling
	28.	U.K. Legal Spelling Short
	29.	U.K. Legal Staff Skills
	30.	U.K. Legal Vocabulary
	31.	U.K. Paralegal Skills
	32.	U.K. Typing - Legal [1 Minute Onscreen]
	33.	U.K. Typing - Legal [3 Minutes Onscreen]
	34.	U.K. Typing - Legal [5 Minutes Onscreen]

Management	1.	Leadership Behaviors Assessment
	2.	Leadership Preference
	3.	Manager Selector

Sales	1.	Advanced Sales Questionnaire (ASQ)
	2.	Logical Reasoning Practice Test
	3.	Numerical Reasoning Practice Test

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Job Function

Assessments

● CCAT Assessments

Software	1.	Adobe Acrobat 7.0 Standard	40.	Dutch Microsoft Word 2013 - Whole Test
	2.	Adobe Acrobat 8.0 Standard	41.	FileMaker Pro 6
	3.	Adobe Acrobat 9.0 Standard	42.	French Canadian Microsoft Access 2007
	4.	Adobe Acrobat X	43.	French Canadian Microsoft Access 2010
	5.	Adobe Acrobat XI	44.	French Canadian Microsoft Access 2010 [Timed]
	6.	Adobe Dreamweaver - Creative Cloud	45.	French Canadian Microsoft Access 2013
	7.	Adobe Flash CS3 Professional	46.	French Canadian Microsoft Access 2013 [Timed]
	8.	Adobe Flash Professional CS5	47.	French Canadian Microsoft Excel 2007 - Normal User
	9.	Adobe Flex 3	48.	French Canadian Microsoft Excel 2007 - Power User
	10.	Adobe Illustrator - Creative Cloud	49.	French Canadian Microsoft Excel 2007 - Whole Test
	11.	Adobe Illustrator CS	50.	French Canadian Microsoft Excel 2010 - Normal User [Timed]
	12.	Adobe Illustrator CS2	51.	French Canadian Microsoft Excel 2010 - Power User [Timed]
	13.	Adobe Illustrator CS3	52.	French Canadian Microsoft Excel 2010 - Whole Test
	14.	Adobe Illustrator CS5	53.	French Canadian Microsoft Excel 2010 - Whole Test [Timed]
	15.	Adobe Illustrator CS6	54.	French Canadian Microsoft Excel 2013 - Normal User
	16.	Adobe InDesign - Creative Cloud	55.	French Canadian Microsoft Excel 2013 - Normal User [Timed]
	17.	Adobe InDesign CS	56.	French Canadian Microsoft Excel 2013 - Power User
	18.	Adobe InDesign CS2	57.	French Canadian Microsoft Excel 2013 - Power User [Timed]
	19.	Adobe InDesign CS3	58.	French Canadian Microsoft Excel 2013 - Whole Test
	20.	Adobe InDesign CS4	59.	French Canadian Microsoft Excel 2013 - Whole Test [Timed]
	21.	Adobe InDesign CS5	60.	French Canadian Microsoft Excel 2016 - Normal User
	22.	Adobe InDesign CS6	61.	French Canadian Microsoft Excel 2016 - Normal User [Timed]
	23.	Adobe PageMaker 7	62.	French Canadian Microsoft Excel 2016 - Power User
	24.	Adobe Photoshop - Creative Cloud	63.	French Canadian Microsoft Excel 2016 - Power User [Timed]
	25.	Adobe Photoshop CS		
	26.	Adobe Photoshop CS2		
	27.	Adobe Photoshop CS3		
	28.	Adobe Photoshop CS4		
	29.	Adobe Photoshop CS5		
	30.	Adobe Photoshop CS6		
	31.	Corel WordPerfect X6		
	32.	Commercial Cyber Aptitude Test (CCAT)		
	33.	Commercial Cyber Aptitude Test (CCAT) - Timed Version		
	34.	Desktop Publishing Theory Skills		
	35.	Dutch Microsoft Excel 2013 - Normal User		
	36.	Dutch Microsoft Excel 2013 - Power User		
	37.	Dutch Microsoft Excel 2013 - Whole Test		
	38.	Dutch Microsoft Word 2013 - Normal User		
	39.	Dutch Microsoft Word 2013 - Power User		

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Job Function

Assessments

Software, cont'd	64.	French Canadian Microsoft Excel 2016 - Whole Test	87.	French Canadian Microsoft Word 2007 - Power User
	65.	French Canadian Microsoft Excel 2016 - Whole Test [Timed]	88.	French Canadian Microsoft Word 2007 - Whole Test
	66.	French Canadian Microsoft Outlook 2007	89.	French Canadian Microsoft Word 2010 - Normal User
	67.	French Canadian Microsoft Outlook 2010	90.	French Canadian Microsoft Word 2010 - Normal User [Timed]
	68.	French Canadian Microsoft Outlook 2010 [Timed]	91.	French Canadian Microsoft Word 2010 - Power User
	69.	French Canadian Microsoft Outlook 2013	92.	French Canadian Microsoft Word 2010 - Power User [Timed]
	70.	French Canadian Microsoft Outlook 2013 [Timed]	93.	French Canadian Microsoft Word 2010 - Whole Test
	71.	French Canadian Microsoft PowerPoint 2007 - Normal User	94.	French Canadian Microsoft Word 2010 - Whole Test [Timed]
	72.	French Canadian Microsoft PowerPoint 2007 - Power User	95.	French Canadian Microsoft Word 2013 - Normal User
	73.	French Canadian Microsoft PowerPoint 2007 - Whole Test	96.	French Canadian Microsoft Word 2013 - Normal User [Timed]
	74.	French Canadian Microsoft PowerPoint 2010 - Normal User	97.	French Canadian Microsoft Word 2013 - Power User
	75.	French Canadian Microsoft PowerPoint 2010 - Normal User [Timed]	98.	French Canadian Microsoft Word 2013 - Power User [Timed]
	76.	French Canadian Microsoft PowerPoint 2010 - Power User	99.	French Canadian Microsoft Word 2013 - Whole Test
	77.	French Canadian Microsoft PowerPoint 2010 - Power User [Timed]	100.	French Canadian Microsoft Word 2013 - Whole Test [Timed]
	78.	French Canadian Microsoft PowerPoint 2010 - Whole Test	101.	French Canadian Microsoft Word 2016 - Normal User
	79.	French Canadian Microsoft PowerPoint 2010 - Whole Test [Timed]	102.	French Canadian Microsoft Word 2016 - Normal User [Timed]
	80.	French Canadian Microsoft PowerPoint 2013 - Normal User	103.	French Canadian Microsoft Word 2016 - Power User
	81.	French Canadian Microsoft PowerPoint 2013 - Normal User [Timed]	104.	French Canadian Microsoft Word 2016 - Power User [Timed]
	82.	French Canadian Microsoft PowerPoint 2013 - Power User	105.	French Canadian Microsoft Word 2016 - Whole Test
	83.	French Canadian Microsoft PowerPoint 2013 - Power User [Timed]	106.	French Canadian Microsoft Word 2016 - Whole Test [Timed]
	84.	French Canadian Microsoft PowerPoint 2013 - Whole Test	107.	French Microsoft Excel 2013 - Normal User
	85.	French Canadian Microsoft PowerPoint 2013 - Whole Test [Timed]	108.	French Microsoft Excel 2013 - Power User
	86.	French Canadian Microsoft Word 2007 - Normal User	109.	French Microsoft Excel 2013 - Whole Test
			110.	French Microsoft Word 2013 - Normal User

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Job Function

Assessments

Software, cont'd	111.	French Microsoft Word 2013 - Power User	146.	Microsoft Excel 2010 - Power User
	112.	French Microsoft Word 2013 - Whole Test	147.	Microsoft Excel 2010 - Power User [Timed]
	113.	German Microsoft Excel 2013 - Normal User	148.	Microsoft Excel 2010 - Whole Test
	114.	German Microsoft Excel 2013 - Power User	149.	Microsoft Excel 2010 - Whole Test [Timed]
	115.	German Microsoft Excel 2013 - Whole Test	150.	Microsoft Excel 2010 - Français Du Canada - Utilisateur Standard
	116.	German Microsoft Word 2013 - Normal User	151.	Microsoft Excel 2010 - Français Du Canada - Utilisateur Chevronné
	117.	German Microsoft Word 2013 - Power User	152.	Microsoft Excel 2013 - Normal User
	118.	German Microsoft Word 2013 - Whole Test	153.	Microsoft Excel 2013 - Normal User [Timed]
	119.	Italian Microsoft Excel 2013 - Normal User	154.	Microsoft Excel 2013 - Power User
	120.	Italian Microsoft Excel 2013 - Power User	155.	Microsoft Excel 2013 - Power User [Timed]
	121.	Italian Microsoft Excel 2013 - Whole Test	156.	Microsoft Excel 2013 - Whole Test
	122.	Legal MacPac 2000	157.	Microsoft Excel 2013 - Whole Test [Timed]
	123.	Lotus Notes 4.5 for Users	158.	Microsoft Excel 2013 Tutorial
	124.	Lotus Notes 5.0 for Users	159.	Microsoft Excel 2016 - Normal User
	125.	Lotus Notes 6.5 for Users	160.	Microsoft Excel 2016 - Normal User [Timed]
	126.	Lotus Notes 8.5 for Users	161.	Microsoft Excel 2016 - Power User
	127.	Macintosh Basics OS 9	162.	Microsoft Excel 2016 - Power User [Timed]
	128.	Medisoft	163.	Microsoft Excel 2016 - Whole Test
	129.	Microsoft Access 2007	164.	Microsoft Excel 2016 - Whole Test [Timed]
	130.	Microsoft Access 2010	165.	Microsoft Excel 2016 Tutorial
	131.	Microsoft Access 2010 [Timed]	166.	Microsoft FrontPage 2003
	132.	Microsoft Access 2013	167.	Microsoft Internet Explorer 10.0
	133.	Microsoft Access 2013 [Timed]	168.	Microsoft Internet Explorer 10.0 [Timed]
	134.	Microsoft Access 2013 Tutorial	169.	Microsoft Internet Explorer 10.0 Tutorial
	135.	Microsoft Access 2016	170.	Microsoft Outlook 2007
	136.	Microsoft Access 2016 [Timed]	171.	Microsoft Outlook 2010
	137.	Microsoft Access 2016 Tutorial	172.	Microsoft Outlook 2010 [Timed]
	138.	Microsoft Excel 2003 - Normal User	173.	Microsoft Outlook 2013
	139.	Microsoft Excel 2003 - Power User	174.	Microsoft Outlook 2013 [Timed]
	140.	Microsoft Excel 2003 - Whole Test	175.	Microsoft Outlook 2013 Tutorial
	141.	Microsoft Excel 2007 - Normal User	176.	Microsoft Outlook 2016
	142.	Microsoft Excel 2007 - Power User	177.	Microsoft Outlook 2016 [Timed]
	143.	Microsoft Excel 2007 - Whole Test	178.	Microsoft Outlook 2016 Tutorial
	144.	Microsoft Excel 2010 - Normal User	179.	Microsoft PowerPoint 2007 - Normal User
	145.	Microsoft Excel 2010 - Normal User [Timed]		

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Job Function

Assessments

Software, cont'd	180.	Microsoft PowerPoint 2007 - Power User	208.	Microsoft Publisher 2007
	181.	Microsoft PowerPoint 2007 - Whole Test	209.	Microsoft Publisher 2010
	182.	Microsoft PowerPoint 2010 - Normal User	210.	Microsoft Publisher 2013
	183.	Microsoft PowerPoint 2010 - Normal User [Timed]	211.	Microsoft Windows 7
	184.	Microsoft PowerPoint 2010 - Power User	212.	Microsoft Windows 7 [Timed]
	185.	Microsoft PowerPoint 2010 - Power User [Timed]	213.	Microsoft Windows 7 Tutorial
	186.	Microsoft PowerPoint 2010 - Whole Test	214.	Microsoft Windows XP
	187.	Microsoft PowerPoint 2010 - Whole Test [Timed]	215.	Microsoft Word 2003 - Normal User
	188.	Microsoft PowerPoint 2013 - Normal User	216.	Microsoft Word 2003 - Power User
	189.	Microsoft PowerPoint 2013 - Normal User [Timed]	217.	Microsoft Word 2003 - Whole Test
	190.	Microsoft PowerPoint 2013 - Power User	218.	Microsoft Word 2007 - Normal User
	191.	Microsoft PowerPoint 2013 - Power User [Timed]	219.	Microsoft Word 2007 - Power User
	192.	Microsoft PowerPoint 2013 - Whole Test	220.	Microsoft Word 2007 - Whole Test
	193.	Microsoft PowerPoint 2013 - Whole Test [Timed]	221.	Microsoft Word 2010 - Normal User
	194.	Microsoft PowerPoint 2013 Tutorial	222.	Microsoft Word 2010 - Normal User [Timed]
	195.	Microsoft PowerPoint 2016 - Normal User	223.	Microsoft Word 2010 - Power User
	196.	Microsoft PowerPoint 2016 - Normal User [Timed]	224.	Microsoft Word 2010 - Power User [Timed]
	197.	Microsoft PowerPoint 2016 - Power User	225.	Microsoft Word 2010 - Whole Test
	198.	Microsoft PowerPoint 2016 - Power User [Timed]	226.	Microsoft Word 2010 - Whole Test [Timed]
	199.	Microsoft PowerPoint 2016 - Whole Test	227.	Microsoft Word 2013 - Normal User
	200.	Microsoft PowerPoint 2016 - Whole Test [Timed]	228.	Microsoft Word 2013 - Normal User [Timed]
	201.	Microsoft PowerPoint 2016 Tutorial	229.	Microsoft Word 2013 - Power User
	202.	Microsoft Project 2000	230.	Microsoft Word 2013 - Power User [Timed]
	203.	Microsoft Project 2003	231.	Microsoft Word 2013 - Whole Test
	204.	Microsoft Project 2007	232.	Microsoft Word 2013 - Whole Test [Timed]
	205.	Microsoft Project 2010 Professional	233.	Microsoft Word 2013 Tutorial
	206.	Microsoft Project 2013	234.	Microsoft Word 2016 - Normal User
	207.	Microsoft Publisher 2002	235.	Microsoft Word 2016 - Normal User [Timed]
			236.	Microsoft Word 2016 - Power User
			237.	Microsoft Word 2016 - Power User [Timed]
			238.	Microsoft Word 2016 - Whole Test
			239.	Microsoft Word 2016 - Whole Test [Timed]
			240.	Microsoft Word 2016 Tutorial
			241.	Microsoft Word 2019 - Normal User
			242.	Microsoft Word 2019 - Normal User [Timed]
			243.	Microsoft Word 2019 - Power User

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Job Function

Assessments

Software, cont'd	244.	Microsoft Word 2019 - Power User [Timed]	276.	U.K. Microsoft Excel 2016 - Whole Test
	245.	Microsoft Word 2019 - Whole Test	277.	U.K. Microsoft Outlook 2007
	246.	Microsoft Word 2019 - Whole Test [Timed]	278.	U.K. Microsoft Outlook 2010
	247.	QuarkXPress 5 Advanced	279.	U.K. Microsoft Outlook 2013
	248.	QuarkXPress 5 Basics	280.	U.K. Microsoft Outlook 2016
	249.	QuarkXPress 6	281.	U.K. Microsoft PowerPoint 2007 - Normal User
	250.	QuarkXPress 9	282.	U.K. Microsoft PowerPoint 2007 - Power User
	251.	Spanish Microsoft Excel 2010 - Normal User	283.	U.K. Microsoft PowerPoint 2007 - Whole Test
	252.	Spanish Microsoft Excel 2010 - Power User	284.	U.K. Microsoft PowerPoint 2010 - Normal User
	253.	Spanish Microsoft Excel 2010 - Whole Test	285.	U.K. Microsoft PowerPoint 2010 - Power User
	254.	Spanish Microsoft Outlook 2010	286.	U.K. Microsoft PowerPoint 2010 - Whole Test
	255.	Spanish Microsoft PowerPoint 2010 - Normal User	287.	U.K. Microsoft PowerPoint 2013 - Normal User
	256.	Spanish Microsoft PowerPoint 2010 - Power User	288.	U.K. Microsoft PowerPoint 2013 - Power User
	257.	Spanish Microsoft PowerPoint 2010 - Whole Test	289.	U.K. Microsoft PowerPoint 2013 - Whole Test
	258.	Spanish Microsoft Word 2010 - Normal User	290.	U.K. Microsoft PowerPoint 2016 - Normal User
	259.	Spanish Microsoft Word 2010 - Power User	291.	U.K. Microsoft PowerPoint 2016 - Power User
	260.	Spanish Microsoft Word 2010 - Whole Test	292.	U.K. Microsoft PowerPoint 2016 - Whole Test
	261.	Summation iBlaze 3.0	293.	U.K. Microsoft Windows 7
	262.	U.K. Microsoft Access 2007	294.	U.K. Microsoft Word 2007 - Normal User
	263.	U.K. Microsoft Access 2010	295.	U.K. Microsoft Word 2007 - Power User
	264.	U.K. Microsoft Access 2013	296.	U.K. Microsoft Word 2007 - Whole Test
	265.	U.K. Microsoft Excel 2007 - Normal User	297.	U.K. Microsoft Word 2010 - Normal User
	266.	U.K. Microsoft Excel 2007 - Power User	298.	U.K. Microsoft Word 2010 - Power User
	267.	U.K. Microsoft Excel 2007 - Whole Test	299.	U.K. Microsoft Word 2010 - Whole Test
	268.	U.K. Microsoft Excel 2010 - Normal User	300.	U.K. Microsoft Word 2013 - Normal User
	269.	U.K. Microsoft Excel 2010 - Power User	301.	U.K. Microsoft Word 2013 - Power User
	270.	U.K. Microsoft Excel 2010 - Whole Test	302.	U.K. Microsoft Word 2013 - Whole Test
	271.	U.K. Microsoft Excel 2013 - Normal User	303.	U.K. Microsoft Word 2016 - Normal User
	272.	U.K. Microsoft Excel 2013 - Power User	304.	U.K. Microsoft Word 2016 - Power User
	273.	U.K. Microsoft Excel 2013 - Whole Test	305.	U.K. Microsoft Word 2016 - Whole Test
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